



TERTIARY AND VOCATIONAL EDUCATION COMMISSION

Accreditation of Training Courses

Renewal Application

(To be prepared separately in respect of each training course by the assessor)

Form No. III/05/24/01

PART - A

1. PARTICULARS OF THE TRAINING INSTITUTE

1.1 Name of the Training Institute.....

1.2 Address (as given at the time of Registration) .....

(If there is a change in the address, please mention below the location where the course is Conducted):.....

1.3 Registration No: [ ]

1.4 The date QMS has been installed: (if applicable) [D] [M] [Y]

1.6 Last date of QMS audit conducted: [ ]

PART - B

2. COURSE DETAILS

Table with 7 columns: Course Title, Code of Qualification Awarded, Date of Award, Course Duration (hrs.), No. of students after awarding accreditation, No. of NVQ certificates awarded, Reason for not awarding If NVQ certificates. It contains two main rows of data, each with four sub-rows.

2.1 Cont.....

Course Title	Code of Qualification Awarded	Date of Award	Course Duration (hrs.)	No. of students after awarding accreditation		No. of NVQ certificates awarded		Reason for not awarding If NVQ certificates



## PART- C

### 3. PAYMENT OF RENEWAL OF ACCREDITATION

3.1 Assessment Fee 2000.00

3.2 Method of Payment

In case of money order, please write to Deputy Director (Finance), TVEC paying post office is Narahenpita. (Please, enclose the money order with your application)

Cash [ ] ► Please write receipt No [ ]

\*Money order [ ] ► Please write ref No. [ ]

## PART - D

### 4. DECLARATION

#### BY SIGNING THIS APPLICATION

**I declare that all information provided in or with this application is true and correct.**

I hereby authorize TVEC to make any enquiries it considers necessary or desirable to assist in the processing of my application and/or assessment of Course.

<i>Name of Applicant (Head of Institute)</i>		<i>Official Stamps</i>
<i>Signature of Applicant (Head of Institute)</i>		
<i>Date</i>	<i>dd / mm / yy</i>	