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<b>NVQ Level 06 - Semester I</b>		
<b>Information and Communication Technology</b>		
<b>Team work &amp; Leadership</b>	<b>EMP 05</b>	<b>Three Hours</b>
<b>Answer All Questions</b>		

**Question No. 01**

1. What do you mean by “Leadership”? (03 marks)
2. Write 6 characteristics of a good Leader and briefly describe about two of them? (08 marks)
3. Briefly discuss about the following Leadership Styles. (09 marks)
  - I. Autocratic leadership
  - II. Laissez-faire leadership
  - III. Democratic leadership

**Question No. 02**

1. Explain about the interpersonal communication barriers. (04 marks)
2. Communication is very essential in a team environment. Describe the Communication Model with examples. (08 marks)
3. What are the techniques of group decision making and briefly explain two of them? (08 marks)

**Question No. 03**

1. List down the characteristics of a good leader (04 marks)
2. Distinguish the production oriented leader and employee oriented leader and justify the best model. (06 marks)
3. “All leaders are managers, but all managers are not leaders.” Explain the difference between Leaders and Managers. (10 marks)



**Question No. 04**

1. What are the characteristics of a Self-Managed Teams? (4 Marks)
2. Describe briefly Supervised Teams, Self-Supervised Teams and Virtual Teams.  
(6 Marks)
3. Your friend has just been appointed as team leader at his place of work. He wants to benefit from your knowledge of leadership. Briefly discuss about any five (5) roles of a team leader for your friend.  
(10 Marks)

**Question No. 05**

1. What do you mean by Teamwork? (02 marks)
2. A team is a group of people working for a common purpose and goal. Explain the differences between Group and Team. (08 marks)
3. State five-stages of group-development process and explain about three (3) of them.  
(10 marks)

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